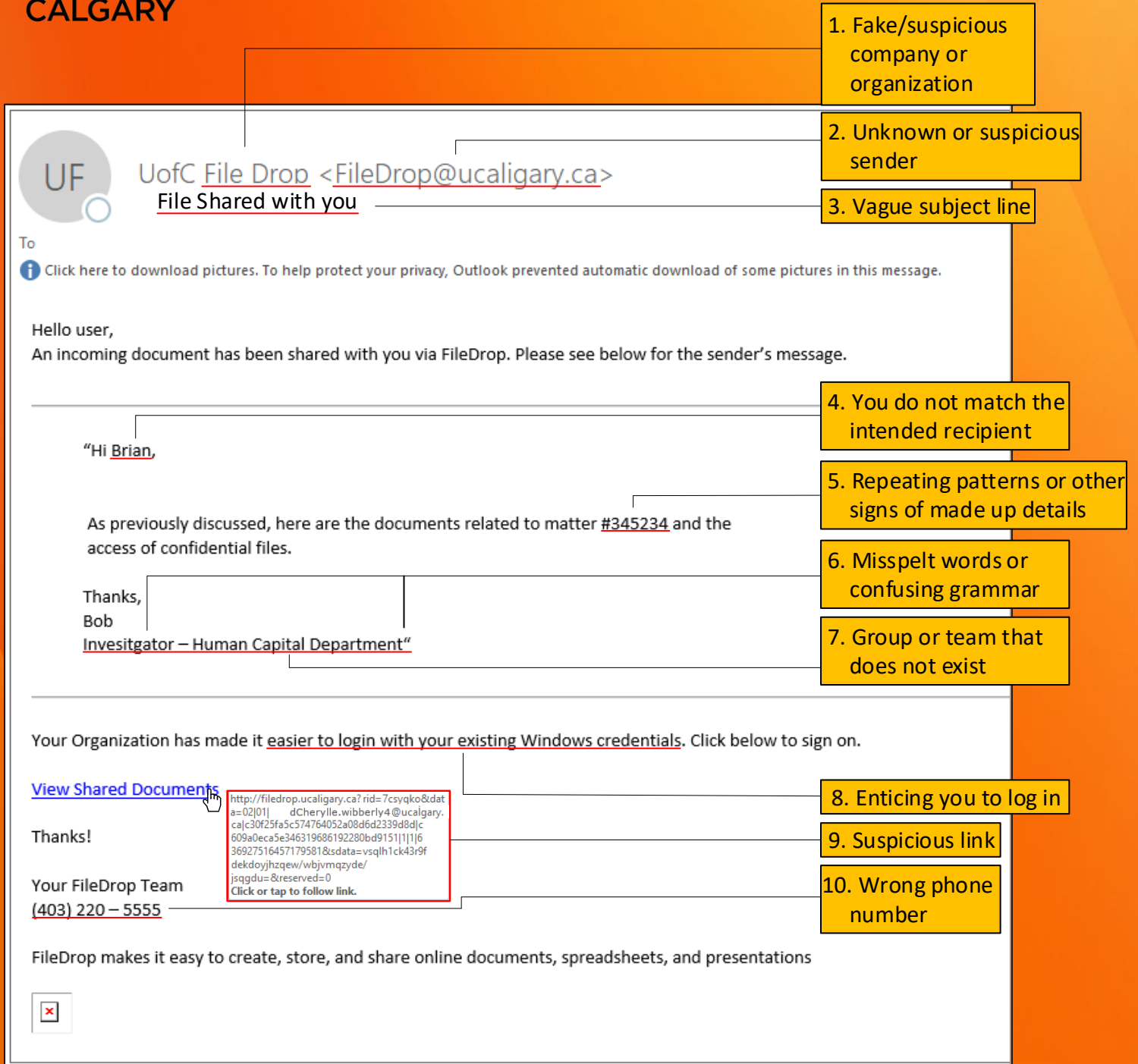


How to Spot and Report Phishing



The screenshot shows an email from 'UofC File Drop' with the following red flags highlighted by callouts:

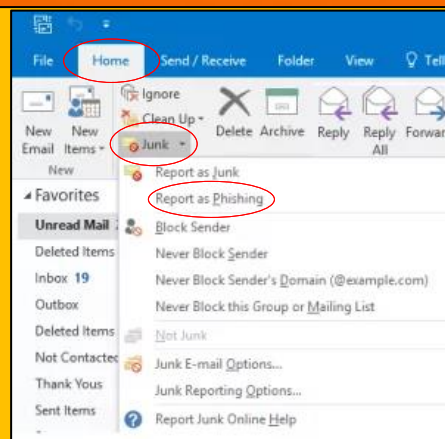
1. Fake/suspicious company or organization
2. Unknown or suspicious sender
3. Vague subject line
4. You do not match the intended recipient
5. Repeating patterns or other signs of made up details
6. Misspelt words or confusing grammar
7. Group or team that does not exist
8. Enticing you to log in
9. Suspicious link
10. Wrong phone number

How to report suspected phishing:

1. Click "Home"
2. Select "Junk"
3. Select "Report as Phishing"

Alternative method:

1. Save the Phishing or Spam email as file (.msg or .eml format)
2. Attach saved file to a new email
3. Send email with attachment to reportphishing@ucalgary.ca or spam@ucalgary.ca respectively.



Notes: Please do not forward Phishing or Spam emails directly.

If you have any questions or concerns, please contact itsupport@ucalgary.ca or 220-5555 for assistance.

For more information visit it.ucalgary.ca/cybersecurity.ca.